



# SPRINGS PRESERVE™

# Summer Adventure Camp Guidelines

## WELCOME!

We're glad you're here and we hope you're ready for adventure! We've put together this guide to help you understand what to expect and to ensure your child has the best possible experience. Please read through this information in full and be sure to completely fill out, print and return ALL THE FORMS in this packet on your first day of camp. You will only need to complete this packet once each summer. **If you have multiple children registered for camp, you will need a separate packet per child.**

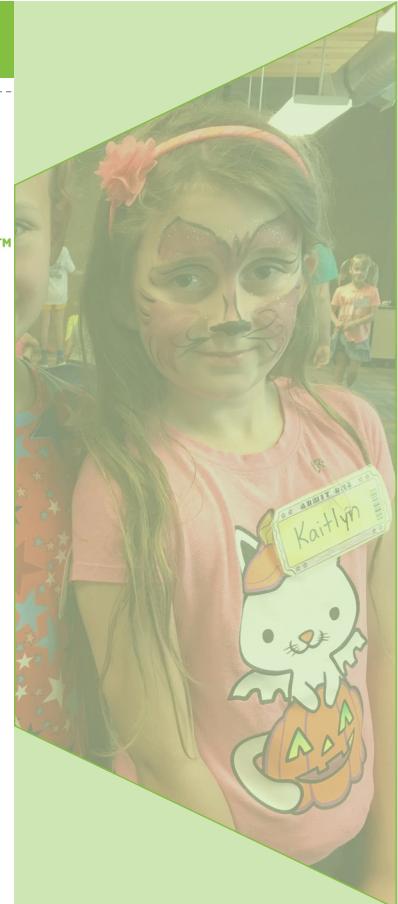
## HOW TO REACH US

The Springs Preserve Camp Phone is 702-419-4409. This is the number to text during camp if you need to send a message to a camp lead such as a late arrival, an early pick up, or other information about your camper. During an emergency, you can call this number to speak directly to camp personnel.

For non-emergency questions about camp, such as inquiries about our camp policies, these forms, or what to expect, please contact our camp leads at 702-822-7784. The camp lead is also available to speak in person with parents or guardians during extended care.

## CAMP LOCATION

All camps take place at the Springs Preserve located at 333 S. Valley View, Las Vegas, NV. Once you enter the main drive, please look for the fork towards the South Parking Lot. This will lead you down a hill to a gravel parking lot. Once you enter the Preserve, follow the signs for ADVENTURE CAMP to the Garden Classroom, located immediately to the left of the South Entrance, by an outdoor amphitheater.



## USE THIS CHECKLIST TO MAKE SURE YOU HAVE ALL THE REQUIRED FORMS

- Authorized Pickup List
- Medical Treatment Authorization

## OUR STAFF

The Springs Preserve Camp team is experienced, enthusiastic and ready to provide a week (or more!) of safety, learning, and fun to your children.

- Our camp lead is a full time, year-round members of the Springs Preserve Education team.
- Our staff of counselors undergo a rigorous background check including fingerprinting and extensive training.
- All camp staff are CPR and first aid certified.
- Experts from the Springs Preserve may lead lessons in their specialty, outside guests are always accompanied by camp staff.
- We maintain a minimum of a 1:20 staff to camper ratio at all times. For the majority of the day, the ratio may be even lower to ensure high quality supervision.



## WHAT TO BRING

Yes! Please bring:

- A non-perishable lunch. Lunches are not refrigerated. Campers may bring snacks to eat during extended care, but there is no designated snack time during official programming unless medically necessary. **Springs Preserve Adventure Camps are a peanut-free zone!**
- A refillable water bottle. A cooler of water will be provided for refills throughout the day. Proper hydration is critical to a fun and safe time at camp!
- Sunscreen. We provide opportunities (and reminders) throughout the day to reapply. Please note that our camp staff cannot apply sunscreen to your camper.
- A small backpack or bag for carrying items

We strongly encourage writing your child's full name on everything. Camp staff are not responsible for missing or lost belongings. Check the lost and found box for any misplaced items. All unclaimed items are cleaned and donated to charity at the end of each week.

*Spring Preserve Adventure Camps are for children ages 6-11. We offer Spring Preserve Junior Camp exclusively for 5 year olds, and Summer STEM Retreat for teenagers ages 12-14. See [www.springspreserve.org](http://www.springspreserve.org) for more info.*

## WHAT TO LEAVE AT HOME

No thanks! Please DO NOT bring:

- Cell phones or other electronic devices such as iPads. If your camper carries a cell phone for emergencies, they will be asked to leave it in their cubbies during camp programming.
- Toys. Campers will be too busy during programmed time. For our extended care or free play camp will provide a variety age appropriate toys and activities. We ask you please leave items such as stuffed animals, pokemon, beyblades at home. Campers may bring a book to read or a journal for extended care.
- Items with sentimental or monetary value such as jewelry or cash. The Springs Preserve is not responsible for lost or damaged property.
- Weapons. We have a zero tolerance policy for knives, including pocket knives, toy/water guns, or other sharp or potentially dangerous objects.

## TAX INFORMATION

Our Federal Tax Identification Number is #88-6000363. Spring break and/or summer statements will not be mailed.

Please keep your receipts/tickets or cancelled checks for tax documentation.



## WHAT TO WEAR

Prepare your child properly for camp each day! Clothing should be in good taste, and weather appropriate. It should also be comfortable for a long, active day.

- Campers must wear close-toed shoes for their own safety. Campers wearing inappropriate footwear such as sandals, flip-flops, wheeled shoes, or heels may be asked to sit out of certain activities to prevent potential injuries.
- Sunglasses and hats are strongly recommended to protect your child from exposure to the desert sun.
- Wear clothes that are okay to get dirty or stained— camp fun can be messy business!
- Shirts must cover the waistline.
- Sleeveless shirts must have straps.
- On the day that the campers attend the YMCA, your camper MUST wear his or her swimsuit underneath his or her clothing. There are no changing facilities available and Campers who are not wearing bathing suits will not be allowed to swim. Campers will also put their regular clothes on back over the swimsuit after swimming is over; thanks to our arid climate wet clothes are not generally an issue.
  - Swimwear with string/tied fasteners are not permitted.
  - Campers may bring flips flops, water shoes, or goggles to wear at the YMCA, but must wear close-toed shoes the remainder of the day.

## CAMP HOURS

Our official programming runs from 9:00-4:00, Monday through Friday.

- Included in your camp fee, we offer extended care from 7:00am to 6:30 pm.
- If your child is not picked up by 6:35 a \$10 late fee will be charged. The child cannot return to camp until the charge is paid.
- Campers not picked up by 7:00 pm will be considered abandoned and the proper authorities called.
- Late arrivals and early pick ups should text the camp phone 702-419-4409 so a counselor can assist you with sign in/ and sign out. Depending on where we are on the Springs Preserve property, this process may take a few minutes! We cannot check campers in or out from any other locations.

## SIGN IN/SIGN OUT

All children must be signed in and signed out by a parent or guardian of at least 16 years of age. Campers will not be released to any person not listed on Camper Authorized Pickup List.

### NO EXCEPTIONS!

- **For your child's safety, we do not allow changes to this document over the phone.**
- We require photo ID daily at the time of pickup—every day, regardless of how familiar you may be to camp staff.
- Photo ID must be government issued, such as a driver's license or passport.
- For early check-out or late check-in, if the camp room is empty, please wait for the arrival of camp staff before signing the sheet.
- Sign in each child on a separate line.
- Campers may not sign themselves in. You must walk with your child to the camp room (Partnership room) every morning.

## REGISTRATION & REFUND POLICIES

We encourage you to register in advance to secure your child's spot in camp. Camps do frequently sell out and refunds are extremely limited.

- No refund or credit will be given for days missed during the camp week for which your child is registered.
- No refund or credit will be given if your child is dismissed from camp for inappropriate behavior.

Before you cancel an existing reservation, your first option may be to transfer your reservation to another week instead.

- A transfer to a new week may be done without additional costs or fees if completed at least 7 days in advance.
- Transfer requests can be made in person at the Ticket Window or by phone.
- For example, if you have purchased Week 2 and wish to transfer to Week 3, your transfer request must be made by the Monday of Week 1 and space must be available in the week to which you wish to transfer.
- If the week(s) to which you wish to transfer are full and we are unable to accommodate you, you must submit a cancellation request.
- For cancellation requests received by 5:00 pm on the Monday prior to the start of camp, a refund will be processed minus a \$50 cancellation fee per week.

Cancellation requests received less than 7 days prior to the first day of camp are 100% non-refundable

## WHAT ABOUT POOL DAY?

Our campers will visit the pool located at the Bill & Lillie Heinrich YMCA for approximately two hours of pool time. Your camper's safety is of the utmost importance to us during this excursion. Here are a few things you need to know:

- We do walk to the YMCA. Your campers will be escorted by the full contingent of counselors and two of our full time Security staff. The Security team will direct traffic to allow a safe street crossing for camp.
- The YMCA also has an onsite team of certified lifeguards. The lifeguards conduct hourly swim tests to allow access to the deep end, on site whirlpool, and waterslide. There is a height requirement for the slide.
- All campers must wear their swimsuit underneath their regular clothes but swim trunks may be worn in lieu of shorts. Please see "What to Wear" for more information.
- We cannot checkout your camper from the YMCA. If your child needs to leave during that time frame, please plan to pick he or she up during lunch before we leave property.

## WHAT WILL CAMPERS BE DOING?

Camp program activities are planned from 9:00 to 4:00. Each week of camp has its own unique theme, and lessons will center around that theme. This may include crafts, science, or games. For portions of program activities, campers may be divided into groups based on their age.

To take full advantage of the wonderful campus that the Springs Preserve provides, each week will also include lessons with one of our Naturalists, Garden Education Specialists, live animal demonstrations, and exploration of our museum spaces. We also partner with Drama Kids International for improv style theater workshops and swim at the Bill and Lillie Heinrich YMCA on Thursday afternoons, weather permitting. For our Wednesday picnic parties, each student will be provided with a slice of cheese pizza and a Capri sun.

A movie correlated with the weekly theme plays during extended care and during the lunch hour. We consider this part of unstructured play time, and campers have the option to chat with their friends or relax and recharge by watching a film. All movies are rated G or PG.



*The Springs Preserve is committed to helping each camper have the best possible camp experience.*

## HEALTH & SAFETY

Although a physical is not necessary to attend camp, your signed Release of Liability is considered a representation that your child is of reasonable physical health to attend camp.

You must have a signed Medical Treatment Authorization for a Minor form on file for camp staff to administer your child's medication. This includes inhalers, epi-pens, and over the counter medicine. All medications must come in the original manufacturer container and placed in a Ziploc bag that clearly states the camper's name, correct dosage, and time to be administered.

If your child shows signs of moderate to serious illness such as rash, fever, diarrhea, vomiting, or other symptoms we will call you or your emergency contact and ask you to pick the child up within one hour. In case of lice, campers will be allowed back after following physician's instructions and a minimum of two days' wait. No children showing signs of nits will be allowed at camp. If your child experiences a minor illness or injury at camp, staff will notify you at the time of pickup. In the event of serious injury requiring immediate medical treatment, Springs Preserve staff and Security will call 911 first and the parent immediately after; 911 personnel will be responsible for transportation to local medical facilities. A staff person will stay with your child until a parent or emergency contact arrives.

Per the Americans with Disabilities Act, if your child needs reasonable accommodation to participate in our camp, please make your request to the Education Supervisor. Efforts will be made to accommodate requests within reasonable notice. The majority of the Springs Preserve's historic trails are not wheelchair accessible.



## COME BACK SOON

The Springs Preserve Adventure Camp offers 9 weeks of summer fun with a different theme each week. Check out [www.springspreserve.org](http://www.springspreserve.org) for more information or to register!

June 1-5

*Adventure Camp: Toytopia*

Where would you go to find the world's largest Etch-A-Sketch? Here! From the history of toys to the science of how they work, our first week of camp will be toy lover's paradise, celebrating the Springs Preserve's traveling exhibit: *Toytopia*.

June 8-12

*Adventure Camp: Pioneers!*

Springs Preserve or bust! We're celebrating the wild west and Nevada's history from ranchers to miners to covered wagons and back.

June 15-19

*Adventure Camp: Adventures in Wonderland*

Curiouser and curiouser! Follow us down the rabbit hole, as we explore Wonderland from caterpillars to flamingos and every wonderful thing in between.

June 22-26

*Adventure Camp: Yeti or Not*

Sasquatch or nah-squatch? Loch Ness Monster or LochYES Monster? You be the judge as we explore the legend and the evidence for mythic monsters across the world. Do you believe?

July 6-10

*Adventure Camp: Beach Vacation*

When summer in the desert leaves you needing a little "vitamin sea," head over to a beach week of camp. From the science of sand to the mysteries of the sea, your camper is "shore" to have a fun, educational time.,,

July 13-17

*Adventure Camp: Sugar and Spice*

Ready to spice up your camper's summer? They're in for a sweet surprise about how much there is to learn as we explore sugar and spice around the world.

July 20-24

*Adventure Camp: Bird is the Word*

Campers of a feather flock together as we explore the world of birds. From songbirds to raptors to penguins and everything in between, it should be an eggcellent week for learning at camp.

July 27-31

*Adventure Camp: That's Gross*

Boogers, farts, slime and more. It's all science! From nature to the lab, we're exploring the what, whys and hows of everything oozing.

August 3-7

*Adventure Camp: Moving and Grooving*

It's the last week before school starts. Join as we clap, stomp, dance and groove the last days of summer away.





## Springs Preserve Camper Authorized Pickup List

Camper Name: \_\_\_\_\_

Camper Age: \_\_\_\_\_ Camper Date of Birth: \_\_\_\_\_

### Names of Individuals Authorized to Pick Up This Camper

**Only people on this list will be allowed to check out campers.** We DO NOT allow changes to the list over the phone and recommend making the list as thorough as possible. Please use the full legal name of the authorized person, to ensure that the name given matches the name on the photo id. Government issued photo ID will be verified every single time the child is checked out, regardless of how familiar the person may be to Springs Preserve Staff.

PLEASE PRINT:

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### Parent/Guardian Information

I certify that the individual(s) I have listed above are authorized to pick up this camper.

Parent/guardian signature: \_\_\_\_\_

Parent/guardian name(s) PLEASE PRINT: \_\_\_\_\_



## Medical Treatment Authorization for a Minor

I, \_\_\_\_\_ (parent/legal guardian), hereby grant Springs Preserve Staff, of 333 S. Valley View Blvd., Las Vegas, Nevada, the authority to obtain medical treatment for the following child:

Name of Child (please print): \_\_\_\_\_

Birthdate: \_\_\_\_\_

The above care provider(s) are authorized to:

Obtain medical treatment and procedures for the child as may be appropriate in emergency circumstances, including treatment by physicians, hospital and clinic personnel, and other appropriate health care providers.

Administer medications as follows:

Name of Child: \_\_\_\_\_

Name of Medication: \_\_\_\_\_

Amount/dosage to be Given: \_\_\_\_\_

Time(s) to be Given: \_\_\_\_\_

This grant of temporary authority shall be in effect throughout my child's participation in the Springs Preserve Camp Program.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Parent/Guardian signature \_\_\_\_\_

Parent/Guardian printed name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Preferred Phone Number: (\_\_\_\_\_) \_\_\_\_\_

Alternate Phone Number: (\_\_\_\_\_) \_\_\_\_\_