



SPRINGS PRESERVE™

Springs Preserve Field Trip Guidelines & Acknowledgement

FIELD TRIP PREPARATION

Teachers attending self-guided tours are required to review our Teach the Teacher training video found on springspreserve.org.

CHAPERONES

Springs Preserve field trips require a minimum of one adult chaperone per thirty students (1:30) and a maximum of one adult chaperone per five students.

Every student must be accompanied by an adult chaperone at all times. If Springs Preserve staff observe students from your group/school on property without an adult chaperone, your school/organization will not be invited back the following year. A letter confirming this action will be sent to the administration at your school/organization.

Your group's field trip contact will receive a copy of our Chaperone Expectations. All adult chaperones attending the field trip must sign the document confirming they have read and agree to the chaperone expectations outlined in the document. The signed document(s) must be returned to the Springs Preserve prior to your field trip date.

CHECK-IN

All field trip groups must check-in at the Springs Preserve ticket window prior to accessing the campus. You will need to provide your final attendance numbers including the number of students and chaperones in your group.

FOOD & BEVERAGE

Field trip attendees are welcome to bring and eat lunch on the Springs Preserve campus. The Springs Preserve will not provide any storage for lunches. Lunches should be stored on the bus until ready to eat.

Students and chaperones are responsible for cleaning up after lunch, this includes all food, paper, plastic waste and recyclables. Receptacles for waste and recyclables are located throughout the campus.

SPRINGS PRESERVE CAMPUS

The Springs Preserve campus features exhibits, gardens, and trails that include wildlife, plants, trees and shrubs. Unless invited by a staff member, students should never leave marked pathways nor touch any animals.

Weather conditions are often hot and dry at the Springs Preserve. All visitors are encouraged to bring water and wear sun protection while touring the campus. Water is the only beverage allowed within our exhibit space.

Students are expected to be mindful of other visitors to Springs Preserve. Please be sure your students avoid:

- creating excessive noise (screaming/yelling)
- blocking access to exhibits and trails
- running on campus

By signing this document, I acknowledge that I have read, understand and agree to the Springs Preserve field trip guidelines. I certify that I have read the material provided on the Teach the Teacher webpage and have reviewed it with my team and chaperones.

Name Printed

Signature

Date

School/Phone number